

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES - INDIVIDUAL CONSULTANT SELECTION)

Thailand

Climate Adaptation and Resilience for South Asia (CARE) Project

Loan No./ Credit No./ Grant No.: IDA-D6220

Assignment Title: Individual Consultant – Country Coordinator - Nepal

Reference No. (as per Procurement Plan): N/A

The Regional Integrated Multi-Hazard Early Warning System (RIMES) has received/has applied for financing from the World Bank toward the cost of the Climate Adaptation and Resilience for South Asia (CARE) Project and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include individual consultant – Country Coordinator – Nepal who is responsible for coordination and general supervision of in-country activities under Components 1 and 3.

The Terms of Reference (TOR) for the primary procurement stage for the assignment are attached to this request for expressions of interest or can be found at the following website: www.rimes.int and https://www.rimes.int/?q=procurement_notices or via the address given below.

The Regional Integrated Multi-Hazard Early Warning System for Africa and Asia (RIMES)
2nd Floor, Outreach Building,
Asian Institute of Technology Campus,
Klong Nung, Klong Luang, Pathumthani 12120
Thailand

The Regional Integrated Multi-Hazard Early Warning System (RIMES) now invites eligible individual consultant (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide CV demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

1. Preferably Master’s degree in international development, environmental management, climate change, disaster risk management, or related field; knowledge of organizational management is an advantage;
2. At least 5 years of experience in implementing development/climate adaptation/climate risk management projects;
3. Demonstrated experience in coordinating work with different stakeholders, from high-level government partners to community stakeholders;
4. Demonstrated experience in providing critical and strategic guidance to staff, consultants and partners in achieving project targets and goals;
5. Demonstrable leadership and management abilities;
6. Ability to network, coordinate, and cooperate with partners, government authorities, and other stakeholders, and build strong mutual relationships.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the individual consultants method set out in the Procurement Regulations and to be specifically set out in the Request for Expressions of Interest (REoI).

Further information can be obtained at the address below during office hours 08:00 to 17:00 hours Bangkok Standard Time.

Expressions of interest must be delivered in written form to the address below (in person, or by mail, or by fax, or by e-mail) by February 27, 2023.

The Regional Integrated Multi-Hazard Early Warning System for Africa and Asia (RIMES)

Attn: Dusadee Padugkul, Head, Operation Support Department

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Regional Integrated Multi-Hazard Early Warning System

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Tel/Fax: +662 524 5902 Email: rimes@rimes.int Website: <http://www.rimes.int>

TERMS OF REFERENCE Country Coordinator - Nepal

1. Background

RIMES is implementing the Climate Adaptation and Resilience for South Asia (CARE) project from 2020-2025, with support from the World Bank. The project aims to contribute to translating into actions the commitment made by South Asian countries, at the 16th Summit of the South Asian Association for Regional Cooperation (SAARC), to strengthen climate resilience. With objective to create an enabling environment for climate-resilient policies and investments across South Asia, the project strives for the following, in select sectors:

- Increased access to regional climate data and analytics for climate-informed decision-making;
- National-level decision-making and planning that are better climate risk-informed;
- Regional climate resilience guidelines incorporated into national standards;
- Sectoral investments supported to include climate risks and resilient design; and
- Institutional capacities strengthened to undertake climate-informed policies and planning.

The project has three components:

- 1) Promoting evidence-based climate-smart decision-making, to enhance access to data required for risk-informed planning and investments.
- 2) Enabling climate-resilient policies and standards for development, to enhance transformation of policies and capacities for climate resilience and adaptation across South Asia; and
- 3) Project management and implementation support.

2. Objective

The Country Coordinator - Nepal, reporting to the Project Director, through the Country Lead – Nepal, is responsible for coordination and general supervision and management of in-country activities under CARE’s Components 1 and 3.

3. Scope of Work

The Country Coordinator - Nepal shall:

- a) Coordinate with project partners and stakeholder ministries/agencies for collaboration on, inputs to, and co-undertaking of project activities;
- b) Lead/ support stakeholder mapping, user need assessments, user feedback surveys, and project impact assessments;
- c) Support data collection for the development of the Regional Resilience Data and Analytics Services (RDAS) and Decision Support Systems (DSSs) for agriculture, transport, and disaster risk reduction and management sectors;
- d) Support and supervise the work of national staff/consultants, as needed;

- e) Support the deployment of DSSs, and interact with host agencies for the sustained operation and management of these DSSs and associated systems/equipment;
- f) Document monthly progress of in-country activities, including implementation challenges, solutions undertaken, lessons learned, and plans forward;
- g) Facilitate assessments for, and as may be necessary, provide data/information for monitoring and evaluation of project progress against targets and performance indicators;
- h) Contribute to the documentation and communication of project accomplishments, good practices, and lessons learned;
- i) Support external project evaluations; and
- j) Perform any other relevant duties as required by the supervisor.

4. Qualifications

Knowledge

- o Preferably Master's degree in international development, environmental management, climate change, disaster risk management, or related field; knowledge of organizational management is an advantage

Experience

- o At least 5 years of experience in implementing development/climate adaptation/climate risk management projects
- o Demonstrated experience in coordinating work with different stakeholders, from high-level government partners to community stakeholders
- o Demonstrated experience in providing critical and strategic guidance to staff, consultants and partners in achieving project targets and goals

Skills and abilities

- o Demonstrable leadership and management abilities
- o Ability to network, coordinate, and cooperate with partners, government authorities, and other stakeholders, and build strong mutual relationships
- o Proven ability to strategize, plan, and organize work, and monitor activities and budget
- o Demonstrated applied research skills
- o English proficiency in communication, presentation, and report writing

Personal qualities

- o Self-motivated, with ability to prioritize work, meet deadlines, and manage changing priorities
- o Flexibility and ability to work hard independently and in a team
- o Takes ownership of all responsibilities of the position
- o Learns fast and able to undertake work with minimal supervision
- o Excellent work ethic

5. Contract Duration

The contract will be for 1 year subject to a 6-month probationary period, and annual performance review.